

MEMBERS OF THE BOARD

Mr. Joseph W. Martinez
Mr. Edgar Montes
Mrs. Evelyn Dominguez
Mrs. Nancy G. O'Kelley
Dr. Stephanie E. Lewis



RIALTO UNIFIED SCHOOL DISTRICT

182 E. Walnut Ave
Rialto, CA 92376
Telephone: (909) 820-7700

Edward D'Souza, Ph.D.
Acting Superintendent

Dr. Patricia Chavez, Ed.D.
Lead Innovation Agent

PARENT and STUDENT NOTIFICATION

Rules Concerning Use of Loaned Computing Devices (i.e., Tablets, Laptops) and Related Accessories Assigned to Students

Student Last Name: _____ Student First Name: _____ Date: _____
Parent Last Name: _____ Parent First Name: _____ Date: _____

I am being issued a Rialto Unified School District (RUSD) computing device and related accessories. I agree to keep it safe and well-maintained.

Here are guidelines for the care of the device:

SECURITY

1. Know where your assigned device is at all times.
2. Don't loan your assigned device to anyone.
3. Security devices have been installed on the assigned device that permits tracking and usage will be monitored.

CARE

4. Keep food and beverages away from your assigned device.
5. Do not mark, draw, write, or place unapproved stickers on the device or case.
6. Do not disassemble or attempt any repairs on any part of your assigned device. Doing so will void the device's warranty.
7. If damage occurs, including, but not limited to, scratches, cracks or dents, report the damage to the school administration within 24 hours or as soon as possible thereafter.
8. In the case of theft or vandalism, file a police report and notify school administration within 24 hours or as soon as possible thereafter.

USAGE

9. Follow the RUSD Acceptable Use Policy (AUP) for the use of RUSD computers and network systems.
10. Do not reformat the device, tamper with its security settings, or change its operating system (e.g., iOS for Apple Devices).
11. Do not engage in any harassment or acts of intimidation (cyber-bullying) in an attempt to harm other people using your assigned device or any other electronic device.

RESPONSIBILITY

12. Your assigned device is subject to review by Technology Services, at any time and without notice, to review files and communications to maintain system integrity and ensure that users are using the system responsibly. The device remains the property of RUSD.
13. Return the device, related accessories, and device case in good working condition (with the exception of normal wear and tear) immediately upon request by RUSD.

**PARENT/GUARDIAN ACKNOWLEDGEMENT
(Devices Taken Home)**

Responsibility for Loaned Computing Devices Assigned to Students

RUSD may hold a family liable for any minor who willfully cuts, defaces, or otherwise injures any property of RUSD, or fails to return any property of RUSD upon demand of RUSD, for all damages caused by the minor. (See, Board Policy 6161.2, Damaged or Lost Instructional Materials, dated September 25, 2019, and Education Code 48904.) In lieu of the charge, up to 20 hours of community service may be completed.

- I will review the Security, Care, Usage, and Responsibility guidelines listed in the “Rules Concerning Use of Loaned Devices (i.e., Tablets or Laptops) Assigned to Students” (“Rules”), on the previous page.
- The Loaned Equipment is and will remain, the property of the Rialto Unified School District with the sole intended use by the student to whom it has been assigned.
- I further agree to abide by RUSD’s Responsible Use Policy (AUP) for the use of loaned equipment and RUSD’s computer network.

CHOOSE AN OPTION BELOW BY CHECKING THE APPROPRIATE BOX

OPTION 1 – “OPTING IN” TO TAKING DEVICE HOME – Yes, I want my student to take the device home.

OPTION 2 – “OPTING OUT” TO TAKING DEVICE HOME – No, I do NOT want my child to take the device home. I understand that a device will be checked out to my child and that they are responsible for the device throughout the school day.

Hotspots are also available for students who do not have access to WiFi at home. Please contact your school site if you need a hotspot.

Acknowledgement of Inherent Risks of Internet Usage: I acknowledge that there are security, privacy and confidentiality risks inherent in Internet use and wireless communications. I understand that the District has taken those reasonable measures, including a web filtering solution, currently available to minimize such risks. However, I acknowledge that no filter or other technology currently available provides complete protection against such risks. I have determined that for my child the benefits of online activity and wireless communications outweigh the risks, and on my child’s behalf, I will assume the risk associated with such activity. I agree that it is my responsibility to monitor and engage with my child concerning appropriate online usage.

Student Name:

Student Signature:

Date:

Parent/Guardian Name:

Parent/Guardian Signature:

Date:
